

1:1 Student Participation Agreement



If you using a Macbook as part of the 1:1 Program you must agree to the following rules:

General Use

- I will bring my MacBook to school each day.
- I will ensure the MacBook is charged at the beginning of each school day.
- I will leave the MacBook charger at home unless directed to bring it to school under special circumstances.
- I will hold the Macbook securely when carrying it and will walk with it at all times.
- I will place the Macbook on a desk or shelf when not in use during class and never leave it on the floor.
- I will store the Macbook in a padded carry bag/backpack when transporting it to and from home.
- I will keep food and drinks away from the Macbook at school.
- I will immediately report any accidents or breakages to my parents and teachers.

Content

- I will follow the teachers directions when using the Macbook at school.
- I will not install or view illegal/unsuitable software applications and content.
- I understand that teachers and parents have the right to perform checks to monitor that I have not installed illegal/unsuitable software applications and content and to check the websites which I visit. I understand there will be consequences for inappropriate use.
- I am responsible to ensure that backups are regularly made.

Safety and Security

- For security reasons, I am not to share account names and passwords with anyone unless requested by staff or technicians when servicing the Macbook.
- I am responsible for the security and use of my Macbook and accessories. Classrooms will be locked during breaks for security purposes.
- My parents must approve and have access to any social media accounts.

I understand that if the conditions of the **1:1 Student Participation Agreement** are not followed, I will lose the privilege of using the MacBook for a time determined by my teacher or my parents and engage in discussion about responsible use.

I agree to abide by the 1:1 Student Participation Agreement.

Name of Student: _____ **Classroom:** _____

Signature of Student: _____ **Date:** _____

Signature of Parent: _____ **Date:** _____

Office use only: Date processed: / / Processed by (initials):

Student ICT Usage Agreement Years 4-6

If you use ICT resources at school you must agree to the following rules:

General Use

- I will only use the school digital resources (e.g. computer, iPad) with the permission of a teacher.
- I will follow all instructions from teachers when using school digital resources.
- I will only use programs, apps and websites at school which support my learning activities.
- I will not damage or disable the computers, computer systems or computer networks of the school, the Department of Education and Training or any other organisation.

Content

- I will use material (text, pictures, video etc) from Internet sites or other sources only if I have permission to do so.
- If I use material in my work that I have found on the Internet, I will reference it appropriately.
- I will make sure that any work that I wish to share is edited to ensure it is polite, carefully written and well presented.

Safety and Security

- I will not let anybody else know my password. Teachers have a record of passwords for my own security.
- I know that I am responsible for anything that happens when my account is used, which is why I shouldn't let others use my account. My account refers to my school login and accounts for programs such as Skoolbo, Targeting Maths, Spelling City, Study Ladder
- I will tell my teacher if I think someone is using my account.
- I know that the school and the Department of Education and Training may monitor my usage and limit my access.
- I will not reveal personal information, including names, addresses, photographs, credit card details and telephone numbers of myself or others.
- If I see any information on the computer that makes me feel uncomfortable I will tell my teacher straight away.
- I will be cybersafe and maintain a positive digital footprint when using the internet.
- I will demonstrate netiquette when using ICT resources with regard to other people.
- I will use the ICT resources lawfully regarding ethical use of equipment, use of legal software, use of the internet and the protection of personal data.

I understand that:

- I will be held responsible for my actions while using ICT and for any breaches caused by allowing any other person to use my account;
- The misuse of ICT may result in the withdrawal of access to services and other consequences following the Madeley Primary Behaviour Education policy; and
- I may be held legally liable for offences committed using online services.

I agree to abide by the ICT Usage Agreement for Year 4-6 students.

Name of Student: _____ **Classroom:** _____

Signature of Student: _____ **Date:** _____

Signature of Parent: _____ **Date:** _____

Office use only: Date processed: / / Processed by (initials):