

# SCHOOL BOARD MEETING

## Minutes

Wednesday 14th September 2016

**Present:** Mike Kelly, Dee Randal, Stephan Bevan, Siobhan Jones, Nicole Forrest  
James Dillon, Paul Thomas & Paul Wright

<b>TIME</b>	Meeting number: 4 Meeting location: Conference/Staff Room Meeting time & date: 5:30pm 14 <sup>th</sup> September 2016		<b>Board to:</b> <i>Identify whether Board is to note, confirm or decide in relation to the item</i>	<b>Who:</b> <i>Identify person to lead discussion on that item.</i>
<b>5:30pm</b>	<b>1.0</b>	<b>Welcome and apologies</b>		
	1.1	Opening and welcome.		Principal
	1.2	Apologies: <b>Marie Lingard</b>		Principal
	1.3	Confirmation of Agenda.		Principal
<b>5:32pm</b>	<b>2.0</b>	<b>Disclosure of interests</b>		
	2.1	None		Principal
<b>5:34pm</b>	<b>3.0</b>	<b>Minutes of previous meeting</b>		
	3.1	Review of previous meeting minutes.  No amendments or business arising	Confirm	Principal
<b>5:45pm</b>	<b>4.0</b>	<b>Agenda item 1 Finance</b>		
		Marie absent so no report at today's meeting	Discuss	Marie
<b>6:30pm</b>	<b>5.0</b>	<b>Agenda item 2 NAPLAN Review</b>		
	5.1	Data analysis presented with comparison against business plan targets  Discussion generally positive Improvement noted and school programs have changed in response to data  Produce info-graphic about school aspirations "Where we are, where we want to be and how we are going to get there." (See below)		Steve
<b>7:00pm</b>	<b>6.0</b>	<b>Agenda item 3 School Board Flyer</b>		
	6.1	Get quotes about costs to employ a graphic designer to create new visual communication material		Michelle
<b>7:10pm</b>	<b>7.0</b>	<b>Agenda item 4 Business plan summary</b>		
		Create a survey for parents to ascertain what are the important points for a summarised one page document aimed at informing the wider community about our school  School Board members to consult school community for feedback before next meeting		School Board members
	<b>8.0</b>	<b>Agenda item 5 Community survey</b>		
		Questions form board?		

		Have you read the business plan? Communication questions?	Steve	
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<b>7:25pm</b>	<b>9.0</b>	<b>Uniform policy</b>		
		Changing hats over to qualify to be a Sun Smart School		
		Board to endorse change to dress code to encompass the Sun Smart message		
	<b>10</b>	<b>General Business</b>		
		Ashdale Cluster Open Meeting 14 <sup>th</sup> November open cluster board meeting at Ashdale SC		
		Notes: Board received correspondence about Teaching Awards (of various kinds) and hasn't had time to act on it effectively. Noted that school will promote such awards with school community newsletters and P&C		
		Open night was a success with plenty of positive feedback		
		Peter Withnell – recognition letter from Board for organising the Fathering Project: "Drive in Movie" afternoon HUGE success – 80 students involved Brilliant effort!		
	<b>10.0</b>	<b>Meeting closed 7:10pm</b>		
	<b>11.0</b>	<b>Next meeting: November 4th @ 5:30pm</b>	Note	Chair