

Madeley Primary School

P&C Meeting

Wednesday 10 May 2017

7:30pm to 9:00pm

Staffroom

Minutes

	<p>Welcome, attendance & apologies</p> <ul style="list-style-type: none">• Attendance: Paul Wright, Joanne Daniel, Bel Nolan, Stephen Bevan, Carolyne Cole, Rachel Williams, Jenni Cangemi, Sophy Oatey, Shannon Farrell, Nat Carroll, Rochelle Kelly, Aimee Ingram, Jacqui Murray, Susanna Nelea, Stacey Mansfield• Apologies: Peter Withnell, Tania Leach• Welcome: Toni Fussell	Paul Wright
	<p>Ratify previous minutes</p> <p>Amend previous minutes to say that Pete would undertake the liaison role rather than have an official coordinator and the need for a coordinator may need to be revisited in the future.</p> <ul style="list-style-type: none">• Ratified by Shannon Farrell• Seconded by Sophy Oatey	Paul Wright
	<p>Vacant 2017 Office Bearer Roles:</p> <ul style="list-style-type: none">- Canteen Treasurer – Karen Stobie-Tyack- Thank you to Shannon Farrell and Nat Carroll for their efforts in the interim	Paul Wright
	<p>Easter on the Green Debrief</p> <p>Discussed the survey results, advertising strategy, changes to the format, set up. Downfalls were the location of teacher stalls, party room was not a successful venture, treasure hunt was not popular. Improvements for next year are extra lighting, change supplier for bubble soccer, additional ponies, another food truck or two.</p>	Carolyne Cole

	<p>Canteen update</p> <ul style="list-style-type: none"> • Noted the financials provided for Term 1. • Discussed the need for a canteen review (using the WACSSO). A menu review is required before this can occur. Toni to contact WACSSO to request the review. Unanimous vote in favour. • Jo to provide access details for the email to Bel and Karen. • Peter to make a concerted effort to connect with the canteen Manager. • Toni suggested that possible changes include: request volunteers for 30 minutes after drop off, request menu suggestions, send a survey out via online canteen. Carolyne and Toni to create the survey. Toni to liaise with Stephen regarding attending orientation. • Responses to Connect indicate there may be more volunteers for Canteen Treasurer. Executive officers were not aware of these comments. Aimee to provide details from connect to Jo so she can contact them. Maruska will be requested to exclude comments boxes in future. • Toni to develop a role description for Canteen Co-ordinator. Jo to send this to Maruska for Connect, Carolyne to add it to Facebook page. 	<p>Paul Wright, Joanne Daniel, Shannon Farrell, Nat Carroll, Toni Fussell</p>
	<p>P&C 2017 funding discussion</p> <ul style="list-style-type: none"> - - Submissions approved/rejected: <ul style="list-style-type: none"> ○ Book Week ○ ECE iPad ○ MLA classrooms ○ STEM funding ○ Camp ○ Literacy - yes ○ PE Ribbons ○ Play& Learn ○ World Book ○ Shade sails - removed 	<p>Peter Withnell</p>

	<p>Noted the reports presented:</p> <p>a. Principal's Report (attached). New head contractor for Nature Play has been engaged and report will be provided at next PnC meeting, no indication for funding required yet.</p> <p>b. Board Report nil</p> <p>c. Secretary's Report nil</p> <p>d. Treasurer's Report (attached) - note the newly elected Canteen Treasurer has access to the bank and the internet banking system. Payment approved up to \$20 month for the online accounting system.</p> <p>e. Canteen Treasurer's Report (discussed above)</p> <p>f. Fundraising Coordinator's Report (attached). Disco date now 11 August 2017. Jo to email this date to Maruska. Details for disco to be discussed at next meeting and sent out via email in the interim. Carlyne to contact Bruno Osradechi re DJ services. Movie night booked and details to be distributed. Stacey to notify Maruska.</p> <p>g. President's Report (attached)</p>	<p>Stephen Bevan</p> <p>Paul Wright</p> <p>Joanne Daniel</p> <p>Belinda Nolan</p> <p>-</p> <p>Carolyne Cole</p> <p>Peter Withnell</p>
	<p>Any Other Business</p> <p>Stephen to arrange for tree cutting</p> <p>Question raised by Shannon about the LOTE for next year. Decision is yet to be reached.</p>	

Next Meeting – 21 June 2017 (Week 9) 7:30pm

