

SCHOOL BOARD MEETING MINUTES

TIME	Meeting number: 2 Meeting location: Conference/Staff Room Meeting time & date: 5:30pm 28 June 2017		Record
5:30pm	1.0	Welcome and apologies	
	1.1	Opening and welcome.	Paul Thomas welcomed everyone and opened the meeting.
	1.2	Apologies / Absentees.	Karin Villemin Sally Price Siobhan Jones
	1.3	Attendees.	Steve Bevan, Clare Barnes, Mark Paulton, Nicole Forest, Paul Thomas, Paul Wright, Mike Kelly.
	1.4	Confirmation of Agenda.	Confirmed by all present
5:32pm	2.0	Disclosure of interests	
			No conflicts
5:34pm	3.0	Minutes of previous meeting	
	3.1	Review of previous meeting minutes – 29 March 2017	Previous minutes accepted by all in attendance
	3.2	Actions arising.	School board members are reminded to send out a short blurb for the newsletter
			Update minutes to include all those in attendance at each board meeting.
5.45pm	4.0	Review of Finances	
		Review of latest financial information	Summary statement handed out. Finance committee met today and all seems to be in line with planning. Cost centres are 50% or over. Not a lot of cash but advice is to use the funding from the government. There is reserve finance for any urgent matters.
5.55pm	5.0	Agenda item 1	
		Board membership records - update	Current list checked and updated
6:00pm	6.0	Agenda item 2	
		Mandatory Criminal History Checks	All board members who commence their tenure from Term2, 2017 should submit a National Police History Check. Those board members appointed before Term 2, 2017 do not have to be screened. All existing board members whose tenure is renewed, but were not screened during their existing tenure, will need to be screened.
existing 6:05pm	7.0	Agenda item 3	
		2016 Annual Report – summary version	A positive response was given to the Summary of 2016 Annual Report. A compact and informative summary for parents to read. It was suggested that Madeley Primary should mention they

			<p>are an IPS school.</p> <p>Some of the links in the summary will need to be checked</p>
6:15pm	8.0	Agenda item 4	
		<p>Changes to One to One Program – iPad in Year 4</p>	<p>Parents have been informed of the changes.</p> <p>Printing from i Pad devices is being looked into.</p> <p>All technology changes need to be sanctioned from the Education Department.</p> <p>Focus is on the teaching rather than the device being used.</p> <p>Migration plan - Year 4 to provide mac book or I pad. Standard Basic will be a ten inch I pad. Minimum being an I pad if you wish to use the device at home.</p> <p>Year 5/6 Mac Books unless the device needs replacing.</p> <p>School will have a supply of devices for use within the classroom.</p> <p>Initial problems with up skilling on both technology devices will be put in progress.</p> <p>Ergonomics will need to be considered when using the devices.</p>
6:25pm	9.0	Agenda item 5	
		<p>LOTE 2018</p>	<p>The requirement is to teach another language for Year 3 as from 2018. Year 3 and 4 in 2019 and so on.</p> <p>As LOTE was dropped we will need to address this. (On line by teachers or employment of LOTE teacher) Trail on line (IWB) by teachers for the first year and if not working maybe employ a language specialist</p> <p>Surveys were taken from staff, parents and students. Indonesian came across as the most popular from all surveyed.</p> <p>Principal has to make the final decision. We have to implement this next year and next term a decision has to be made.</p> <p>Data from surveys Language more relevant to the children needs to be considered. Parents will need to be informed regarding the offset factor.</p> <p>Science has been split into two areas in the past so this may go back to one area again and be taught by the Science specialist.</p> <p>Workload could be an issue for staff.</p> <p>General feeling from the board to be made next meeting.</p>
6:35pm	10	Agenda item 6	
		<p>Student enrolment trends</p>	<p>Our numbers have not increased as anticipated despite the</p>

			<p>new housing developments in the area. The prediction is that our numbers will continue to reduce.</p> <p>The Education Department needs spare rooms so one demountable is to be removed next term. This will be done with no cost to the school and once removed we anticipate that the land will be restored and left in a good condition.</p>	
6:45pm	11	Agenda item 7		
		Ashdale Cluster feedback/update	<p>In the beginning there was a lot of discussion/storming but now there seems a good sense of what we want to achieve in the cluster.</p> <p>There is a better balance of members to bring strength and expertise onto the cluster board.</p> <p>Ashdale Secondary College will be appointing a new principal in Term 4.</p> <p>As this cluster is the only working one in WA we need to consider the most efficient way to inform the parents regarding the seamless transition this creates for their children.</p>	
6:55pm	12	Agenda item 8		
		Review of Semester 1 – WWW, EBI	<p><u>What is working well:</u></p> <p>The introduction of Connect</p> <p>Production was excellent.</p> <p>Social media situations have been positive</p> <p>School Board- good to see more people wanting to be involved on the board, constant messaging from all, common goal thread from parents and teachers</p>	<p><u>Even better if:</u></p> <p>Better if we could iron out being locked out and when in to be able to see more regarding students.</p> <p>Can we encourage more staff to use Connect to communicate to parents.</p> <p>Reporting through Connect would give teachers more time to complete</p> <p>We need to be more specific in the information sent out regarding production tickets.</p> <p>To check and confirm the swimming carnival date as soon as possible.</p> <p>How do we keep this up after the profiles have gone out in the newsletter</p> <p>Board members to be more visible at events. E.g. sports carnival, cross country, parent information</p>

			nights to introduce themselves to parents
7:10pm	13	General Business	
			<p>The Department does not allow parents to hand out business flyers. A general reminder teachers that this is not viable and to act if they see this occurring.</p> <p>Maintenance regarding structural issues is needed as the school ages.</p> <p>Issues go to Marie and risks are actioned 1,2 or 3 and dealt with according to school procedure</p> <p>If anything is noticed unsafe by parents or staff please inform the school. If school is not attended, Education Security (School Watch) or police can be contacted.</p> <p>This will be noted in the next school newsletter.</p> <p>Newsletter item to remind community regarding dog deposits on the school oval.</p> <p>Ask the city of Wanneroo re bins and bags.</p>
7:25pm	14	Roundtable evaluation (optional)	
			Good healthy discussions and a lot covered in the time together.
7:30pm	15	Meeting close	
		Next meeting: <u>13 September 2017 @ 5:30pm</u>	