

SCHOOL BOARD MEETING MINUTES

Meeting number: 1 Meeting location: Conference/Staff Room Meeting time & date: 5:30pm 29 March 2017		Notes
1.0	Welcome and apologies	
1.1	Opening and welcome.	Mike welcomed everyone
1.2	Apologies / Absentees.	Nil
1.3	Confirmation of Agenda.	No changes
2.0	Disclosure of interests	
		Nil
3.0	Minutes of previous meeting	
3.1	Review of previous meeting minutes – 30 November 2016	Accepted
3.2	Actions arising.	Board to give a photo and short blurb to place in newsletters in 2017. Steve will send out more information via email next week. A School Board 'spot' to be given in each newsletter.
4.0	Review of Finances	
	Review of latest financial information	Marie handed out financial documents and funding agreement which were discussed. Agreement was signed by Chair.
5.0	Agenda item 1	
	Board membership <ul style="list-style-type: none"> • Chairperson's position • Minute taker • New parent members – Mark Paulton • Staff numbers and new members – Sally Price, Clare Barnes, Karin Villemin 	<p>Welcome to Mark (Parent rep) and Sally, Karen and Claire (Staff reps).</p> <p>Call was made for nominations for Board Chairperson to replace Mike Kelly. Paul Thomas – nominated and was accepted. Congratulations Paul.</p> <p>Formal thanks to Mike for serving as Chairman for 8 years.</p> <p>Thanks to Michelle and Dee for serving as board members for 4 years.</p> <p>A roster will be drawn up for taking Minutes unless someone volunteers to do this regularly.</p> <p>Agenda will continue to be prepared by the Principal in consultation with the Chair. Hard copies of Board documents to be kept with Principal.</p>
6.0	Agenda item 2	
	Feedback on Cluster Board meeting	<p>On 13 March all Cluster Boards met. This was a first. Meeting reviewed Cluster – What is Working Well (WWW) and Even Better If (EBI). Vision statement is currently under construction by Cluster Board as is a Strategic Plan. This plan outlines targets, strategies and outcomes moving forward for development of cluster schools and professional learning environment.</p> <p>Developing common assessment tools, including leadership and STEM subjects. Looking to increase focus from school focus to cluster focus.</p>
7.0	Agenda item 3	
	2016 Annual Report	Annual report tabled and discussed. One wording alteration was made. The report will be uploaded to website next week.

8.0	Agenda item 4 - Policy	
	Changes to One to One Program – iPad in Year 4	<p>Curriculum requires daily student access to devices which is why the program exists from Year 4.</p> <p>In 2018 the school will be proposing the introduction of iPads. Question around why Apple was raised and discussed. Apple environment supported by Ed Department and reduces need to maintain devices and network which ensure the learning environment works well.</p> <p>Recommending iPads also reduces cost to parents i.e. from \$1500 MacBook to \$500 iPad.</p> <p>Question was raised about handing down devices. This will need to be worked around.</p>
9.0	Agenda item 5	
	LOTE 2018	<p>LOTE is being introduced in 2018 with Year 3. Discussion about which LOTE language. Various languages proposed, Indonesian online course seems most viable for the school's position.</p> <p>Next step:</p> <p>Staff and community surveyed for feedback Decision will be made once school & consultation with community feedback is received.</p>
10	General Business	
		<p>Neighbourhood watch: Safety Houses – managed by the P&C - Nothing has been put in place for this program as yet but P&C may bring it up and manage it.</p> <p>Connect is the most reliable formal channel for school communication. Facebook is the social forum. Suggestion was made that there may be too many avenues for communication. The main 'go to' method will be Connect.</p> <p>Swimming Carnival 10th November. Going ahead this year.</p> <p>Mark Paulton asked if the Department's insurance details could be tabled. Steve will obtain for the next meeting.</p> <p>Board Training: Steve will explore options for this including possible combining across the cluster.</p>
11	Roundtable evaluation (optional)	
12	Meeting close	
	Next meeting: 21 June 2017 @ 5:30pm	