

SCHOOL BOARD MEETING AGENDA

TIME	Meeting number: 2 Meeting location: Conference/Staff Room Meeting time & date: 5:30pm 30 March 2016 Present: Mike Kelly, Natalie Italiano, James Dillon, Stephen Bevan, Nicole Forrest, Paul Wright, Michelle Horrocks		Board to:	Who:
5:30pm	1.0	Welcome and apologies		
	1.1	Opening and welcome.		Chair
	1.2	Apologies / Absentees. Dee Randall, Marie Lingard, Siobhan Jones		Chair
	1.3	Confirmation of Agenda. Thanks to Natalie for her time on the board - this will be her last meeting Introduction of new members to the Board		Chair
5:32pm	2.0	Disclosure of interests		
	2.1	None	Note / Decide	Chair
5:34pm	3.0	Minutes of previous meeting		
	3.1	Review of previous meeting minutes.	Confirm	Chair
	3.2	Actions arising. None	Note	Chair

5.45pm	4.0	Review of Finances		
	4.1	<p>Review of latest financial information Reviewed Funding Agreement for Schools 2016 - as supplied by the Dept. of Education.</p> <p>Reviewed schedule of up-to-date accounts</p>	<p>Confirm</p> <p>Signed and initialed by Mike and Steve</p>	Registrar
5.55pm	5.0	School Board nominations and membership		
	5.1	<p>School Board nominations and membership 3 nominations received. Discussed need to encourage more people onto the Board to create a critical mass that can operate above minimum numbers and ensure succession.</p> <p><u>New members are:</u> Nicole Forrest Siobhan Jones Paul Thomas</p> <p>Board discussed and agreed to accept all nominations on the expectation that they all undertake board training.</p> <p>MPS Board info and 2015 survey to be sent to new members</p>	<p>Discuss and Decide</p> <p>Steve</p>	Chair

6:10pm	6.0	Agenda item 2		
	6.1	<p>Annual Report and School Review follow-up</p> <p>Steve explained the 2015 Annual Report and produced a summary for parents and community members.</p> <p>Noted that previous suggestions about text continuity and readability were actioned and the design and appearance is much more professional and user friendly.</p> <p>Board members to create an article in future copies of the Annual Report to boost Board Profile within the school community.</p> <p>School Review information and feedback was explained.</p> <p>Term 2 - create a board brochure for parents</p> <p>Cluster re-definition - through parents and school review the function of the Cluster has been questioned and its recommended that we explore ways to promote the benefits and define and role in the wider community.</p> <p>Note: A question to ask at the next cluster meeting "Should the Cluster board meeting be open to general cluster board members not just the Chairs?"</p>	Discuss and Decide	Principal
6:20pm	7.0	Agenda item 3		
	7.1	<p>Business Plan - Draft</p> <p>Reviewed and explained document Good that most targets are linked to data and goals for learning are measurable and strong</p> <p>Words in the school vision were discussed and minor changes suggested to create more impact.</p>	Discuss	Principal

7:00pm	8.0	Agenda item 4 - Draft Policy		
	8.1	Review of draft policy – Reporting and Assessment 2016 -2018 Endorsed by Board - yes suggested amendments - none To be reviewed in 2019	Discussed	Principal
	8.2	Homework Policy & Guidelines Some wording to be changed about suggested time limits and some minor statements to be included.	Discussed	Principal

7:25pm	9.0	Roundtable evaluation		
	9.1	Nothing added	Note	Chair
7:30pm	10.0	Meeting close / adjournment / next meeting		
	11.0	Next meeting: 11 May 2016 @ 5:30pm	Note	Chair